



FORT WILLIAM  
**CURLING**  
CLUB SINCE 1891

## Concussion Code of Conduct

### Authorization

Authorized By:

A handwritten signature in blue ink, which appears to be "D. Campbell", is written over a horizontal line.

President

Effective Date:

September 23, 2019

The FORT WILLIAM CURLING CLUB is committed to the prevention of concussions in its participants. As required by *Rowan's Law*, all;

- Coaches, Officials, Ice Technicians, Employees and Event Coordinators as designated by the FORT WILLIAM CURLING CLUB will be required to annually sign

The Concussion Code of Conduct. \*

- Athletes (under the age of 26) and Parents of Athletes (under the age of 18) \*

NOTE: Items marked with an asterisk\* are mandatory by [O.Reg. 161/19: General](#)

## POSITION STATEMENT

1. The FORT WILLIAM CURLING CLUB takes seriously the health and well-being of all curlers and is committed to ensuring the safety of those participating in the sport of curling. The FORT WILLIAM CURLING CLUB recognizes the increased awareness of concussions and their long-term effects and believes that prevention of concussions is paramount to protecting the health and safety of participants.

2. As part of a responsible risk management plan, the FORT WILLIAM CURLING CLUB recommends that its members, rentals and leagues adopt and implement these Guidelines, as well as recommend the following: use of double grippers (when not delivering a stone) and helmets (or other approved head protection) by novice curlers, or curlers who are at high risk of falling. This should include but is not limited to: i) FUNdamental, ii) Learning to Train, and iii) Active for Life.

## DEFINITIONS

The following terms have these meanings in this Policy:

- a) "*Organization*" – Fort William Curling Club;
- b) "*Board of Directors*" – FORT WILLIAM CURLING CLUB members elected to oversee operations and services
- c) "*Participants*" – Coaches, athletes, volunteers, renters, officials and other members.
- d) Novice Curlers – Participants who have less than forty on ice experiences, averaging approximately 2 hours each (games, lessons) or approximately two curling seasons.
- e) "*Event Coordinator*": a person who is not an Employee, Coach or an Official, but has been designated to represent the FORT WILLIAM CURLING CLUB to operate an event on behalf of the FORT WILLIAM CURLING CLUB.

## PURPOSE

The FORT WILLIAM CURLING CLUB enacts this Policy as a tool to help manage concussed and possible concussed participants. The Policy provides guidance in identifying common signs and symptoms of concussion, protocol to be followed in the event of a possible concussion, and return to play guidelines should a concussion be diagnosed.

Awareness of the signs and symptoms of concussion and knowledge of how to properly manage a concussion is critical to recovery and helping to ensure the individual is not returning to physical activities too soon, risking further complication.

Please keep in mind that a concussion is a clinical diagnosis that can only be made by a medical doctor. It is imperative that a medical doctor examines someone with a suspected concussion.

## **PROCEDURE**

Prior to and during all FORT WILLIAM CURLING CLUB curling events, competitions, and practices, participants will use their best efforts to:

- a) Establish the requirements for head protection in the Event Rules, to be provided by the FORT WILLIAM CURLING CLUB
- b) be aware of incidents that may cause a concussion, such as:
  - (i) Falls
  - (ii) Accidents
  - (iii) Collisions
  - (iv) Head trauma – (blow to the head, face or neck, OR a blow to the body that transmits a force to the head)
- c) recognize and understand the symptoms that may result from a concussion. These may appear immediately after the injury or within hours or days of the injury and may be different for everyone. Some common signs and symptoms include, but are not limited to:
  - (i) Nausea
  - (ii) Poor concentration
  - (iii) Amnesia
  - (iv) Fatigue
  - (v) Sensitivity to light or noise
  - (vi) Irritability
  - (vii) Poor appetite
  - (viii) Decreased memory
  - (ix) Poor balance
  - (x) Slowed reaction time
- d) Identify injured participants or other individuals who have been involved in any of the above incidents and/or exhibit any of the above symptoms.

## **RESPONSIBILITY OF COACH, ADMINISTRATOR AND/OR SUPERVISOR, CHIEF UMPIRE**

If a participant has been identified as having a suspected concussion, the coach, administrator and/or supervisor of that activity will notify all affected parties, including the participant, a parent/guardian (when appropriate) as well as other coaches, administrators and/or supervisors of the suspected concussion. At this point, the individual should not participate in any physical activity until he/she has visited a medical doctor.

If the participant is unconscious – initiate emergency action plan and call 911

- a) If applicable, contact the child/youth's parent/guardian to inform them of the injury and their child is being transported to hospital.
- b) Stay with the individual until Emergency Medical Services arrives.
- c) Monitor and document any physical, emotional and/or cognitive changes.

d) Even if consciousness is regained, he/she needs to be examined by a medical doctor prior to the participant returning to physical activity.

If the Participant is conscious – remove the participant from the activity immediately and:

- a) Notify the participant's parent (if the participant is a minor) or someone close to the participant (if the participant is not a minor).
- b) Have a ride home for the participant arranged.
- c) Isolate the participant into a dark room or area.
- d) Reduce external stimulus (noise, other people, etc.).
- e) Remain with the participant until he or she can be taken home.
- f) Monitor and document any physical, emotional and/or cognitive changes.
- g) Encourage the consultation of a physician.

## INCIDENT REPORT

Once the injured participant has been properly attended to, an Incident Report shall be filed with the affiliated league and FORT WILLIAM CURLING CLUB within 48 hours.

## RETURN TO PLAY

Once the participant's immediate needs have been met, the participant's family or the participant should be directed to the following protocol, in accordance with the following guidelines:

- a. If no concussion is diagnosed: the participant may return to play for the next game, or during the same game according to the Rules of Curling.
- b. If a concussion is diagnosed: the participant should only return to the activity after following the five steps outlined below and as directed by a physician. *(Please note that each step must take a minimum of 24 hours and the length of time needed to complete each step will vary based on the severity of the concussion. The concussed participant should be monitored regularly for the return of any signs and/or symptoms of concussion. If signs and/or symptoms return, consult with the medical doctor):*

**STEP 1:** Complete cognitive and physical rest. Immediately consult a physician. Limit school, work and tasks requiring concentration. Refrain from physical activity until symptoms are gone. Once all symptoms are gone, rest for at least another 24-48 hours and re-consult a physician, preferably one with experience managing concussion. In order to proceed to Step 2, medical clearance is required.

**STEP 2:** Light aerobic exercise to reintroduce physical activity: 10-15 minutes of low intensity activity like walking or stationary cycling. In order to proceed to Step 3, the concussed participant or parent/guardian if applicable must report back to his/her coach, administrator and/or supervisor that he/she is symptom free.

**STEP 3:** Sport-specific exercise 15 minutes of low intensity participation like throwing rocks. The environment should be managed so as to ensure the participant is at minimum risk of falling or colliding with other participants. The participant may also attempt basic balance drills. In order to proceed to Step 4, the concussed participant or parent/guardian if applicable must report back to his/her coach, administrator and/or supervisor that he/she is symptom free.

**STEP 4:** Activity with no body contact non-contact practice and non-contact sport specific drills – no activity that involves head impact or other jarring motions. In order to proceed to Step 5, the participant must provide written documentation from a medical doctor to his/her coach, administrator and/or supervisor. The documentation must state that the individual is symptom free and able to return to full participation in physical activity.

**STEP 5:** Full participation in non-contact sports once cleared by a physician.

**MEDICAL CLEARANCE**

This Policy requires the participant to consult with a physician throughout this process AND provide proof of medical clearance before being eligible for Steps 2 and Steps 5 noted above. The FORT WILLIAM CURLING CLUB will comply with all directions provided by the physician, which may supersede this policy.

If a participant is showing signs of concussion and/or has been clinically diagnosed as concussed, the Coach, Administrator and/or Supervisor of that participant shall prevent the participant from curling until the required medical clearance has been provided.

Once the participant has provided medical clearance, the coach, administrator and/or supervisor will be required to forward a copy of the medical clearance letter to the FORT WILLIAM CURLING CLUB where it shall be attached to the participant’s Incident Report for record keeping purposes.

**NON-COMPLIANCE**

Failure to abide by any of the guidelines and/or protocols contained within this policy may result in disciplinary action being taken by the FORT WILLIAM CURLING CLUB.

Version #	Date	Summary of Major Changes Made / By
01	23-Sep-19	Initial Draft. Larry Rathje/Tricia Sampson (formatting only)